

Managing your team remotely - ENG

2 jours - 14,00 heures

Programme de formation

Objectifs pédagogiques

Pedagogical objectives

- Mastering remote communication
- Proposing a contract of trust with each member of staff
- Listening and encouraging progress in a context of virtual relationships
- Leading effective group sessions

Compétences visées

- Organising how the team operates
- Proposing appropriate tools for each specific management situation, mastering digital tools
- Defining a clear contract and regularly debriefing on deviations
- Regularly checking on the psychological state of team members
- Managing tense situations remotely
- Facilitating virtual meetings

Description / Contenu

Description / Content

Stage 1: New remote team practices

- Organising your time and that of your team - setting up new rituals
- What tools should you use to do what?
- How to communicate effectively at a distance
- Making virtual meetings run more smoothly

Collaborative workshops, questions and remote conversations;

Stage 2: Managing people remotely

- Proposing a framework and an appropriate level of challenge
- Providing a clear briefing remotely
- Supporting and helping staff to progress
- Practising development feedback

Practical exercises and role-playing

Stage 3: Managing people remotely

- Creating opportunities for communication and feedback
- Observing and reacting to subtle signals
- De-escalating tensions remotely

Exercises and role-playing

Stage 4: Managing a team remotely

- How to succeed and fail? What does not work in remote team sessions
- Facilitating a virtual meeting to generate ideas

Metaplan digital

Modalités pédagogiques

Educational format

Remote : 4 x 3,5 hours workshops via Teams, GoogleMeet, Zoom...





Moyens et supports pédagogiques

Educational resources and supports

- Slide show PPT
- Pedagogical Support
- Digital Tools (Mentimeter, Jamboard ...)

Modalités d'évaluation et de suivi

Evaluation and monitoring methods

- Self-positioning by participants on a digital platform shared with the trainer (at the beginning and end of the course)
- Assessment by the trainer at the end of the course
- On-the-spot assessment immediately after the course
- REX - One-hour practice-sharing workshops one or two months after the initial training course
- Post-training assessment one or two months after the course
- Performance questionnaire sent to the customer three months after the course

Nous sommes à votre écoute au 01 47 66 25 20

[M&A-SoftSkills Factory](#)